

Science and Technology Board Meeting - 09 Feb 98

1. The eight planning/working group meeting for the APG Science and Technology Board convened at 0900 09 Feb, 1998.

2. Attendees:

Ms. Denise Carnaggio, Office of Economic Development
Dr. Rusty Stephens, Harford Community College
Dr. Joe Rocchio U.S. Army Research Laboratory
Mr. Nathan Boyer, U.S. Army Research Laboratory
Mr. Joe Knox, U.S. Army TECOM
Ms. Virginia To, U.S. Army Research Laboratory
Mr. Warren Hartenstine, HEAT Center
Dr. Dave Brown, U.S. Army TECOM
Mr. Anthony Pressley, U.S. Army Research Laboratory
Ms. Jeanne Rapley, U.S. Army TECOM
Ms. Joyce Landbeck, U.S. Army TECOM
Ms. Pat Sharpless, U.S. Army TECOM
Mr. Bill Murr, U.S. Army Test Center
Mr. Rich Dimmick, U.S. Army Laboratory
Mr. John Ruhl, U.S. Army Test Center
Ms. Janice Cassidy, HCC-HEAT Center
Mr. Stephen Clark, U.S. Army TECOM
Mr. Jim McCauley, U.S. Army Research Laboratory
Mr. Nathan Boyer, U.S. Army Research Laboratory
Ms. Pat McClung, U.S. Army TECOM
Mr. Bruce Amrein, U.S. Army Research Laboratory
Mr. Roy Albert, U.S. Army Chemical, Biological Defense
Command
Mr. Ken Juris, U.S. Army Environmental Center
Mr. Bob Silcox, U.S. Army Garrison, APG

3. The agenda for 19 Feb was discussed with the decision to have Ms. Rehrmann open the meeting with an welcome from Harford County to the S&T board. (Note, Dr. Chiesi has requested time to speak since the time of this meeting. She will follow Ms. Rehrmann welcoming everyone to the HEAT center.) MG Andrews follows with a welcome to the S&T board. The charter will then be signed. A discussion on signing procedures followed, with the decision that each signatory will sign the charter on the spot, with the

exception of BG Sculley, Col Weiner, and Col Little who will not be present on the 19th. Representatives will be there for the photo session representing their organizations. Dr. Brown will brief the technology/organizational briefings followed by an invitation to view the technical exhibits.

4. A discussion concerning the order of signature blocks on the charter was resolved with the determination that TECOM protocol will research the issue based upon applicable Army policy, regulations, etc. and provide the findings, which will be binding, to Steve Clark.

5. The protocol/media subcommittee reported that exhibit support remains a concern (e.g. power, size of exhibits, etc). Janice Cassady is point of contact for this input. The subcommittee stated that the exhibits will be located in two rooms, with a refreshment table situated in the center of one of the rooms. Each exhibitor has been requested to prepare a one page information paper listing ongoing projects and have this paper available for handout at their briefing tables.

6. The technology area slides were briefed by Dr. Brown, with comments on the slides provided by the working/planning group. Comments for improvement included more representative slides, more slides listing partnerships, with a maximum of 2 slides per organization.

7. TECOM Legal provided wording to enhance the legal aspects of charter.

8. Each organization Point of Contact is responsible to ensure that signature blocks on charter are correct.

9. TECOM has provided a person (Jack Martin) to assist ARL (Ginny To) in developing the WEB page for the S&T board.

10. All APG papers/presentations/handouts must be Operations Security (OPSEC) cleared prior to 19 Feb. OPSEC approval forms must accompany each paper/presentation/handout when forwarded to this headquarters.

11. Information on ITEA conference to highlight TECOM/ARL partnership.

12. All organization points of contact (POC) were reminded of their organizational briefing responsibilities. Each POC, as outlined below, stated that they had fulfilled their responsibility in completing this action.

- HQ TECOM - Dave Brown/Joe Knox/Steve Clark
- APG Garrison - Bob Silcox
- U.S. Army Chemical and Biological Defense Command - Jim Savage
- Program Manager for Chemical Demil - Jim Savage
- U.S. Army Center for Health Promotion and Preventive Medicine - Jim Savage
- U.S. Army Armament, Research, Development, and Engineering Center - Dave Brown/Joe Knox/Steve Clark
- U.S. Army Aberdeen Test Center - Dave Brown/Joe Knox/Steve Clark
- U.S. Army Environmental Health Center - Jim Savage
- U.S. Army Medical Research Institute of Chemical Defense - Jim Savage
- U.S. Army Research Laboratory - Joe Rocchio
- U.S. Army Evaluation Analysis Center - Dave Brown/Joe Knox/Steve Clark
- TECOM Legal Council - Dave Brown/Joe Knox/Steve Clark
- Harford Community College - Rusty Stephens
- Harford County Government - Denise Carnaggio
- Cecil Community College - Denise Carnaggio
- Northeastern Maryland Technology Council - Denise Carnaggio

13. The working/planning group meeting agreed that the first Steering committee member meeting must be scheduled shortly after the 19 Feb ceremony in order to ensure that the momentum generated to date does not dissipate. The date of 30 March was suggested, and tentatively scheduled, for this meeting.

15. A "dress rehearsal" for the 19 Feb ceremony has been scheduled for 18 Feb, at 1000, at the HEAT center. Participation is optional, but encouraged.

16. The meeting concluded at 1215

/s/
STEPHEN C. CLARK
S&T Board Coordinator